



Meeting Minutes

Learning Resources Sustainability Team Meeting Minutes – 13th May 2011

Document	Learning Resources Sustainability Team - Meeting Minutes - 2011-05-13.docx		
Revision History	<i>Date</i>	<i>Revision</i>	<i>Author</i>
	03/6/2011	Created	Reuben Hunt
Last Updated	09/06/2011 12:01		
Attendees	Caroline Anderson; Caroline Syddall ; Dan Hawke ; David Buckley; Felicity Watson; Isabel Milward; John Todd; Jonathan Stewart; Karl Ashton ; Mark Andrews; Matthew Morris; Paul Widenka ; Sharon McIver; Simon White; Sue McKnight; Tony Sellin; Wayne Riggall; Mario Fichtner; Cameron McLeod; Sarah Fallow; Suzanne Blyth		

Learning Resources Sustainability Group – Morning Tea Catch Up

Facilitator: Reuben Hunt, LR Sustainability Chairman
When: Friday 13th May, 10:30-11:30
Where: Tutaki Nui - old FM main meeting room
Last meeting: [Minutes from meeting on 10th Feb](#)

Agenda

- Coffee / tea / chocolate (as part of Fairtrade preparations)
- Intro's - All
- Agenda and welcome - Reuben
- Review of carried forward actions – All (don't worry if incomplete due to events)

Actions C/F

Action C/F - Sarah – chase re. an HR organizational chart with names on it is required.

Project Briefs

NAME: **Let's Get UC More Efficient**

AIM: Eliminate 25,000 hours of inefficient, duplicated, irrelevant work

Action C/F - Sue – Sue kindly popped in, in between other meetings to demonstrate her support. Ultimately this is down to everyone in LR, to identify savings areas. Sue mentioned the following examples:

- RFID's are reducing the activity required when lending.
- Self service for inter library loans – saving staff time.
- Server consolidation – thus saving on power and space.
- Service desk tool, to enable more efficient operations.
- Not replacing retirees.
- Challenging up front why do we want to do a project – via the Project Management Office.

Sue to take ideas to LR Directorate.

NAME: '**Crown Library Storage Boxes Issue**'

AIM: Get rid of the boxes quickly, efficiently, cost-effectively and sustainably.

Action Closed - Caroline to ask Barbara or Joan to check: can they be returned to Crown. It was advised that all the 1000's of boxes had been collapsed and stored in the Law basement.

Unfortunately they were not accessible post EQ and more had to be brought in. UC is likely to keep them now, as temporary storage will be required indefinitely whilst in post-EQ recovery mode.

Name of Project – **Adding a new Behaviour to the HR listing. "Being Sustainable"**

Aim – to change the behaviour process. To encourage sustainable behaviour / culture.

Action Closed - Reuben to speak to Paul O'Flaherty. If he agrees we proceed, write the behaviour. Reuben had contacted Paul and been advised that all the latest PD's and PD&R's had a Sustainability objective. It is down to Managers to apply them. Eg. In my PD, under "University Services" it states: *"Assist the advancement of the University's sustainability initiatives by integrating socio-ecological sustainability principles and practices into the department / unit's activities."*

And in my PD&R it states: *"Contribute to the sustainability efforts of the University through involvement in departmental programs that promote the responsible use of resources and equipment, minimising the impact of work activities on the natural environment."*

An interesting discussion ensued and it was agreed that people generally take everything for granted – ie. that a light switch will always work, and a toilet will always flush. However, post EQ people have realised we need to live more sustainably. The problem is that as the aftershocks subside, the momentum may be lost.

Update from Sustainability Advocacy Team

Nice to meet the new addition to the team - Suzanne Blyth.

Matthew provided an update on the Eco Office - <http://www.sustain.canterbury.ac.nz/ecoffice.shtml>

Action – Matthew – to approach Peter Molony over advertising this initiative in new offices.

Mario then provided an update on how the University can be more sustainable over food procurement and waste management.

Sharon provided an update on her assessment of University rubbish and some of the more interesting things she had discovered in our waste – and ways to get the message across. Eg. Recycle posters on all the toilet doors.

The link to the Sustainability Advocacy Team's research report catalogue is:

<http://www.sustain.canterbury.ac.nz/research/catalogue.shtml>

On this are links to Mario's food systems report, and Sharon's waste audit report.

Round The Table

1. Jonathan raised the concern that sustainability was initially overlooked in NZI3 after the EQ with regard to the lunches, which were heavily packaged.

2. Felicity was pleased to announce that she had had the first access to books in the James Hight Library (12th May).
3. Isabel said the shuttle bus was an excellent idea and brought more people to Dovedale. What about UC branded electric shuttle buses?
4. Also, what about a "Green Bike Fleet" system – commuter bikes. Simon advised that Massey University have such a system in place already.
5. Tony gave an update on CEMARS. The EQ means the old baseline is no longer valid and he is still working on it with Landcare Research, which is somewhat of a setback.
6. The draft principles for the Campus Master Plan went to the SMT at the end of May and it was good to see that at least 3 of the proposals had a sustainable focus – eg. Green buildings.
7. Civil and Natural Resource Engineering have a "green roofs" summer scholarship project.

Overall

- Overall it was a very positive meeting, and it could easily have gone on for a lot longer.
- People were generally upbeat despite recent events, and it was great that Sue was able to briefly pop in.
- It was also good to see the Sustainability Advocacy Team's achievements, of which we and the University can be justifiably proud.
- A workshop was proposed as the next step, although this will be subject to review. **Action – Reuben / Matthew** – meet to discuss.
- In the meantime, everyone keep up the good sustainable work.

Film

The film we ran out of time to watch was about a green roof – the link being: <http://www.youtube.com/watch?v=4F6Ppg1zMDI>.

It's an 11 minute piece explaining benefits of the technology. It is really relevant for us, especially now, and inspiring.