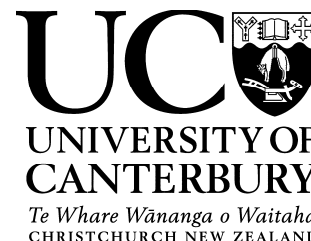


# UC Rideshare 2010



## Car-pool registration

**To collect your Rideshare cards, all members of your car-pool must present your Canterbury cards and this completed form to the UC Security Office under the Central Library.**

### Terms and conditions:

1. At University of Canterbury (UC), a car-pool refers to when a UC staff member or student drives to/from UC with at least one other UC staff member or student.
2. Any travel arrangements made with other participants in your car-pool are done so at your own risk. The University of Canterbury is not liable for failure of any travel arrangements you may make.
3. Personal information you provide below will not be used for any purpose other than administering the Rideshare scheme.
4. The University of Canterbury has set aside car parks close to main buildings and lecture theatres for registered UC Rideshare users. These are currently situated in the Laws car park (6 parks), outside the Forestry School (8), along Engineering Rd (7), in the Fine Arts car park (12). Parking signs identifying Rideshare parks have "Rideshare" on them. You must only use the Rideshare parks on the days you do actually carpool. When using the Rideshare parks, you must:
  - a. display clearly at least two 2010 Rideshare cards on the car's dashboard;
  - b. have at least two people get out of your car when parking any time between 8 am and 11 am, Monday to Friday;
  - c. display a valid UC parking permit.
5. If you fail to comply with 4. above, you will be liable to be penalised by Security staff according to University of Canterbury parking regulations (see [www.fm.canterbury.ac.nz/parking](http://www.fm.canterbury.ac.nz/parking) for penalty details). During 2010, the rideshare car parks will be actively monitored by UC Security.

### Your car-pool members:

#### Person 1:

First name	
Last name	
Staff or student ID	
In signing, I agree to the UC Rideshare terms and conditions above. Signature:	
List the registration number(s) for any vehicle(s) you may drive in this car-pool	

#### Person 2:

First name	
Last name	
Staff or student ID	
In signing, I agree to the UC Rideshare terms and conditions above. Signature:	
List the registration number(s) for any vehicle(s) you may drive in this car-pool	

**Person 3 (if applicable):**

<b>First name</b>		
<b>Last name</b>		
<b>Staff or student ID</b>		
<b>In signing, I agree to the UC Rideshare terms and conditions above. Signature:</b>		
<b>List the registration number(s) for any vehicle(s) you may drive in this car-pool</b>		

**Person 4 (if applicable):**

<b>First name</b>		
<b>Last name</b>		
<b>Staff or student ID</b>		
<b>In signing, I agree to the UC Rideshare terms and conditions above. Signature:</b>		
<b>List the registration number(s) for any vehicle(s) you may drive in this car-pool</b>		

**Tips for setting up your carpool:****Setting up your carpool**

1. Get comfortable. Talk on the phone or arrange to meet beforehand somewhere to interview the potential carpool partners – bring a friend along for company if you'd like.
2. Agree on the little things: smoking/non-smoking, food and drinks okay or not, radio on or off (and what stations); raise any other personal annoyances (e.g., use of mobile phones, passengers reading/doing paperwork).
3. Decide who will drive or what days each of you will drive if sharing driving responsibility.
4. When will you meet: set a timeframe and decide what to do if people are late.
5. Where will you meet: arrange drop-off and pick-up points at home or wherever is comfortable (if you don't want your carpool knowing your home address, use a nearby corner for your pick-up).
6. Cost: if driving isn't equally shared, decide how petrol and parking costs will be shared.
7. Decide how to deal with the unpredictable: for example, illness, over-sleeping, mechanical problems. Decide ahead of time how to handle such situations. Decide who is notified if someone is ill, and establish how each carpool member wants to be contacted in such "emergencies" (e.g., work or cell-phone number, or email). Agree early on how long drivers should wait at each stop when a carpool partner is late. Have a back-up plan for yourself if your carpool ride must leave without you (leaving you either at home or on campus).

**Running your carpool**

1. Be on time, whether driving or being picked up. If you can't make it, call in PLENTY of time for others in the carpool to make other arrangements.
2. If you are driving, make sure you have plenty of fuel in the tank and that your car is running well and is clean. No one wants extra stops on the way.
3. Don't make or request detours, e.g., for the morning paper or other errands.
4. Be considerate when it comes to your own habits and tolerant of others.
5. Your car insurance cover is not affected by carpooling.
6. Importantly if you are driving, drive safely. You are responsible for the lives of others.

For more information about UC Rideshare and other ways to get to/from UC, visit:

[www.sustain.canterbury.ac.nz/transport](http://www.sustain.canterbury.ac.nz/transport)